

STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JANUARY 3, 2024 AT 9:00 A.M. THE COUNTY JUDGE CINDY THERWHANGER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
JOSH ELDER	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	ABSENT
	COMMISSIONER PRECINCT #4

TERRI BERRY	COUNTY CLERK
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9:00 am Regular Meeting:

Call to Order-Judge Cindy Therwhanger

Invocation

Pledge-United States and Texas

1. Public Comment: Anyone wishing to address the Court during Public Comments is required to register your name on the registry prior to the meeting. Speakers may only address items listed on the current agenda and are limited to three (3) minutes speaking time. The Court cannot deliberate or act on matters not listed on the agenda.

Terry Millican, Ag/ Extension, stated the 4H District, Jr. and Intermediate teams have been competing and received 3rd and 4th places in competition. He also stated Erin Snodgrass, Extension, had cooking challenges with the youth. He stated the Christmas parade was a success and the upcoming stock show would be February 15th-20th. He finished with informing the commissioners of the Ag Conference, February 7th and they could receive hours for this conference.

2. To consider, discuss, and take any necessary action on routine administrative items:
 - a) Discuss consider and/or approve the minutes from last month's meetings December 6, 2023, and December 20, 2023.
 - b) Discuss, consider and/or approve payroll payables.
 - c) Discuss, consider and/or act regarding accounts payable, fund transfers and budget amendments.

Commissioner Elder made a motion to approve the routine administrative items as presented. Commissioner Rosson seconded the motion. Motion carried unanimously.

3. To consider, discuss, and take any necessary action on publishing a request for bids for the replacement of the Gaines County Library roof and the Seminole Sr. Citizens roof.
 - a. If approved, bids will be due by January 30, 2023 – opened on January 31, 2023.

Commissioner Rosson made a motion to go out for bids for replacement of the Gaines County, Library, Seminole Sr. Citizens, Health Department and Museum roofs with bids to be turned in by January 30th and opened January 31st. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

4. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

Scott Shortes-IT Director, stated the EOC needed a copier and he found one and will have it placed on the next agenda for approval.

Commissioner Murphree stated there are several items that will be salvage from the Golf Course and he will present these items on the next agenda. He also stated he had built a small fence around the EOC tower for protection and safety.

Commissioner Elder stated he had salvage items for Precinct 2 and will declare as salvage or possibly put on GovDeals.

Esmeralda Felan, Auditor stated she had received insurance cards and had placed in the boxes that required them and will schedule a meeting to have training.

Judge Therwhanger stated she wanted job openings turned into her and the court before posting and requested this to the Treasurer.

5. Adjourn

Commissioner Rosson made a motion for the meeting to adjourn. Commissioner Elder seconded the motion. Motion carried unanimously.

The meeting adjourned at 9:23a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for January 3, 2024.



Terri Berry

Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JANUARY 17, 2024 AT 9:00 A.M. THE COUNTY JUDGE CINDY THERWHANGER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON	COMMISSIONER PRECINCT #1
JOSH ELDER	COMMISSIONER PRECINCT #2
DAVID MURPHREE	COMMISSIONER PRECINCT #3
BIZ HOUSTON	COMMISSIONER PRECINCT #4

<u>TERRI BERRY</u>	<u>ABSENT</u>	<u>COUNTY CLERK</u>
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Regular Meeting:

Call to Order-Judge Cindy Therwhanger

Invocation

Pledge-United States and Texas

1. Public Comment: Anyone wishing to address the Court during Public Comments is required to register your name on the registry prior to the meeting. Speakers may only address items listed on the current agenda and are limited to three (3) minutes speaking time. The Court cannot deliberate or act on matters not listed on the agenda.

None

2. To consider, discuss, and take any necessary action on routine administrative items:
 - a) Discuss, consider and/or approve payroll payables.
 - b) Discuss, consider and/or act regarding accounts payable, fund transfers and budget amendments.
 - c) Discuss, consider and/or approve renewal contracts:
 - d) Discuss, consider and/or approve the transfer, sale, or destruction of Gaines County Surplus property under Local Government Code 263.152.

Commissioner Rosson made a motion to approve the routine administrative items as presented and declare an air compressor barcode #3417, seeder unit #GC504 and a trailer backhoe hauler unit#GC9023 in Precinct 3 as salvage. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

3. Meet with Brent Blassingame, Seminole Postmaster, to discuss USPS plans for mailboxes along the state highways.

Brent Blassingame, Postmaster stated USPS has plans for mailboxes along state highways, as TxDot will not replace the ones that have been ones taken down. He stated there are plans to install pads for mailboxes and he will meet with commissioners regarding this matter.

4. Meet with Chamber of Commerce Director Shawntay Pettyjohn to discuss July 4th plans and take any necessary action.

Shawntay Pettyjohn stated the 4th of July festivities was moved to an earlier date, June 29th, so that people could travel for the 4th of July holiday She stated the firework prices have increased in price, however they were told to stay within the \$20,000 provided by the county. Commissioner Houston made a motion to approve a request for \$20,000 to assist in the firework cost for the Freedom Fest. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

5. To consider, discuss and take any necessary action on accepting a donation from Oxy for \$15,000 on behalf of the Gaines County Sheriff's Department.

Commissioner Rosson made a motion to approve a donation from Oxy in the amount of \$15,000.00 for the Sheriff's department. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)

6. To consider, discuss and take any necessary action on authorizing the County Judge to submit application for SB 22 grant for the Sheriff's Department.
Commissioner Elder made a motion to authorize Judge Therwhanger to submit an application for SB 22 grant for the Sheriff's department. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
7. To consider, discuss and take any necessary action on plans with Metro representatives to install manholes to clean out water line in Precinct 3.
Following discussions with Joe Torralva, Metro and Harrison Gray, J&K Utility Services regarding manholes and cleaning out the water line in Precinct 3 the following action was taken. Commissioner Elder made a motion to approve researching other options to alleviate the current clogged situation. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
8. To consider, discuss and take any necessary action on authorizing auditor to issue a credit card to Kasie Taylor for the purpose of training and purchasing supplies with prior approval.
Commissioner Elder made a motion to authorize Esmeralda Felan, Auditor to issue a credit card to Kasie Taylor for training and purchasing supplies with prior approval. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
9. To consider, discuss and take any necessary action on authorizing auditor to issue a credit card to Michael Lord for the purpose of indigent healthcare.
Commissioner Rosson made a motion to authorize Esmeralda Felan, Auditor to issue a credit card to Michael Lord, Treasurer for indigent healthcare. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
10. To consider, discuss and take any necessary action on a entering a contract with CMC Business Systems for a copier at the Emergency Operations Center. Total Cost: \$114.66 monthly (60-month term)
Commissioner Murphree made a motion to approve a contract with CMC Business Systems for a copier for the EOC with the cost being \$114.66 monthly. Commissioner Elder seconded the motion. Motion carried unanimously. (see attached)
11. To consider, discuss and take any necessary action on a policy regarding rebates from vendors.
Commissioner Elder made a motion to approve the policy for Vendor Rewards regarding rebates from vendors as presented. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)
12. To consider, discuss and take any necessary action on a bid for repairing stucco damage to the Seagraves Annex of South Plains Public Health Department (old SPS building).
Commissioner Houston made a motion to approve JH Masonry & Plastering LLC to repair stucco damage to the Seagraves Annex of South Plains Health Dept in the amount of \$3,800.00. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)
13. To consider, discuss and take any necessary action on subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances.
None
14. To consider, discuss and take any necessary action on road crossing request(s).
Commissioner Rosson made a motion to approve a road crossing from Zion Utilities on CR316 in Precinct 1. Commissioner Murphree seconded the motion. Motion carried unanimously. (see attached)
15. Announcements / Discussion: for information purposes only, while there may be discussion for clarification purposes, no action may be taken on these items except to schedule them for a future agenda.

Judge Therwhanger-The turn out for the stock show was amazing and the court is appreciative to the precinct workers who assisted with the stock show.

Commissioner Murphree- Quotes will be taken at a later date to install an I-beam structure and picnic tables for the concrete area at the Gaines County Park. He stated he is in the process of getting quotes for new radios for the vehicles and water truck.

He stated the need to install towers and repeaters to better aid in communication with precinct employees and first responders in remote areas.

Commissioner Elder- The disc golf course has been flagged and should be installed in early spring.

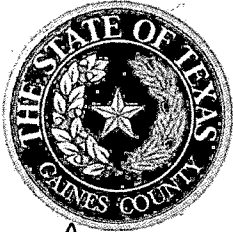
Commissioner Houston- He stated the need to review and update the cemetery policies. The Gaines County Riding Club has requested the county to tear down the announcers stand at the rodeo arena. The GCRC will replace it with donations from JWT and JNL.

16. Adjourn

Commissioner Rosson made a motion for the meeting to adjourn. Commissioner Elder seconded the motion. Motion carried unanimously. (see attached)

The meeting adjourned at 10:13a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for January 17, 2024.



Terri Berry
Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas



STATE OF TEXAS

COUNTY OF GAINES

THE HONORABLE COMMISSIONERS' COURT OF GAINES COUNTY MET IN A REGULAR MEETING ON JANUARY 31, 2024 AT 9:00 A.M. THE COUNTY JUDGE CINDY THERWHANGER PRESIDING AND THE FOLLOWING MEMBERS OF THE COURT IN ATTENDANCE.

BRIAN ROSSON
JOSH ELDER
DAVID MURPHREE
BIZ HOUSTON

COMMISSIONER PRECINCT #1
COMMISSIONER PRECINCT #2
COMMISSIONER PRECINCT #3
COMMISSIONER PRECINCT #4

TERRI BERRY

COUNTY CLERK

9:00 am Regular Meeting:

Call to Order-Judge Cindy Therwhanger

Invocation

Pledge-United States and Texas

1. Public Comment: Anyone wishing to address the Court during Public Comments is required to register your name on the registry prior to the meeting. Speakers may only address items listed on the current agenda and are limited to three (3) minutes speaking time. The Court cannot deliberate or act on matters not listed on the agenda.

There was an introduction of the new employee, Kensey Tharp in the Tax Assessor Collectors Office

2. To consider, discuss, and take any necessary action on routine administrative items:
 - a) Discuss, consider and/or approve payroll payables.
 - b) Discuss, consider and/or act regarding accounts payable, fund transfers and budget amendments.
 - c) Discuss, consider and/or approve the officer's report reporting all fines imposed and collected for the month of December pursuant to Local Government Code 114.004 and Texas Government Code 51.042.
 - d) Discuss, consider and/or approve renewal contracts:
 - a. Real Vision Software (RVI) - \$3,500
 - b. TAC CIRA Web Hosting Renewal - \$1,550
 - e) Discuss, consider and/or approve the transfer, sale, or destruction of Gaines County Surplus property under Local Government Code 263.152.

Commissioner Houston made a motion to approve the routine administrative items, renewal contracts for Real Vision Software in the amount of \$3,500 and TAC CIRA Web Hosting in the amount of \$1,550 and sale of Unit #'s 3105, 3095, 3174 on GovDeals from Precinct 3. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

3. Hear an update from Zack Holbrooks, representing the South Plains Public Health Department.

Zack Halbrooks, Health Department provided an update regarding children's vaccination clinic offered at the Seagraves branch, February 2nd, from 9:00-2:00, hiring of new field inspectors, installation of new septic systems, subdivision permits and the inspection of restaurants and food trucks. (see attached)

4. To consider, discuss and take any necessary action on a request from South Plains Public Health Department to update the OSSF exhibit forms in the Gaines County Subdivision Regulations.

Commissioner Elder made a motion to approve a revision Certificate of Conference of the Subdivision Review Guidelines forms of the County Subdivision Rules packet as presented by Zack Holbrooks, Health Department. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

5. To consider, discuss and take any necessary on a request from the Gaines County Riding Club to remove current press box and build a new one with donated funds.

Dennis Knelsen, Riding Club, stated there have been various donations that will assist in building the new press box and VIP area at the rodeo grounds. He also stated in 2022 the perimeter fence was updated and in 2023 new bucking shoots were installed. Commissioner Murphree made a motion to approve the donations received for removal of the press box and VIP area at the rodeo grounds. Commissioner Houston seconded the motion. Motion carried unanimously.

6. To consider, discuss and take any necessary action on a request from the Election Department to purchase two new controllers using election funds.

Commissioner Murphree made a motion to approve purchasing 2 new controllers for the Election Department. Commissioner Elder seconded the motion. Motion carried unanimously. (see attached)

7. To consider, discuss and take any necessary action on the Fiscal Year 2023 Audit presented by Davis & Ray.

Commissioner Elder made a motion to approve the FY 2023 Audit by Davis & Ray as presented by Ted Ward. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

8. To consider, discuss and take any necessary action on the racial profiling report from Gaines County Sheriff, Ronny Pipkin.

Commissioner Murphree made a motion to approve the racial profiling report as presented by Ronny Pipkin, Sheriff. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

9. To consider, discuss and take any necessary action on a request from Precinct 3 to purchase radios from South Plains Communication using American Rescue Plan Act funds. Total Cost: \$32,765.30

Commissioner Elder made a motion to authorize Precinct 3 to purchase radios from South Plains Communication in the amount of \$32,765.30 using ARPA funds. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

10. To consider, discuss and take any necessary action on accepting bids for the yearly chemical maintenance for the Gaines County Courthouse lawn.

Commissioner Murphree made a motion to approve going out for bids for yearly chemical spraying of the Courthouse lawn and trees for acorn reduction, with bids to be turned in by February 27th and opened February 28th. Commissioner Elder seconded the motion. Motion carried unanimously. (see attached)

11. To consider, discuss and take any necessary action on a resolution for SB 22 grant for the Sheriff's Department.

Commissioner Rosson made a motion to approve a Resolution for the SB 22 grant for the Sheriff's office. Commissioner Houston seconded the motion. Motion carried unanimously. (see attached)

12. To consider, discuss and take any necessary action on a request from Stan Guenther to build an 85x90 hanger at the Gaines County Airport.

Commissioner Houston made a motion to authorize Stan Guenther to build an 85x90 hanger at the airport. Commissioner Elder seconded the motion. Motion carried unanimously.

13. To consider, discuss and take any necessary action on a request to purchase materials to build a new fence for the Precinct 3 shop. Total Cost: \$22,541.51

Commissioner Houston made a motion to approve the purchase of materials to build a fence at the Precinct 3 shop in the amount of \$22,541.51 from Allstate Fence & Supply, using the insurance funds. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

14. To consider, discuss and take any necessary action on a request to purchase two new vacuums using American Rescue Plan Act funds from Mayfield Paper Company for the Civic Center. Total Cost: \$7,400.00

Commissioner Rosson made a motion to approve the purchase of 2 new vacuums from Mayfield Paper Company for the Civic Center in the amount of \$7,400 using ARPA funds. Commissioner Houston seconded the motion. Motion carried unanimously.

15. To consider, discuss and take any necessary action on overweight permits.

No action taken. It was discussed that the state is requiring a \$15,000 bond on any vehicle/equipment that is overweight (80,000 pounds) Michael Lord, Treasurer stated he will do further research with TAC and the State for proper protocol.

16. To consider, discuss and take any necessary action on a quote from Seminole Home Improvement in the amount of \$4,600.00 to repair the damage from water drainage at Seagraves Senior Citizens Center.

Commissioner Houston made a motion to approve a bid from Seminole Home Improvement in the amount of \$4,600 to repair the damage from water draining at the Seagraves Senior Citizens Center. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

17. To consider, discuss and take any necessary action on authorizing the county auditor to issue a credit card to Joe Nagy.

Commissioner Elder made a motion to authorize Esmeralda Felan, Auditor to issue a county credit card to Joe Nagy, County Attorney. Commissioner Rosson seconded the motion. Motion carried unanimously.

18. To consider, discuss and take any necessary action on going out for bids to reskin the storage building behind the Gaines County Civic Center and Senior Citizens.

Commissioner Elder made a motion to approve to go out for bids to reskin, install insulated garage doors, foam installation on the storage building behind the Gaines County Civic Center and Senior Center, with bids to be turned in by February 27th and opened February 28th. Commissioner Houston seconded the motion. Motion carried unanimously.

19. Open bids for roofing project for the Seminole Library, Museum and MHMR and take any necessary action.

Commissioner Murphree made a motion to approve (once a bond is received) a bid for a roofing project for the Seminole Library, Museum and MHMR from Schmitt Roofing & Construction in the amount of \$256,250.00 to be paid out of Capital Project funds and the funds replaced once a settlement amount is received from the insurance claim. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

20. Open bids for roofing project for the Seminole Senior Citizens Center and take any necessary action.

Commissioner made a motion to approve (once a bond is received) a bid from Schmitt Roofing & Construction for a roofing project for the Seminole Senior Citizens Center in the amount of \$60,000.00. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

21. To consider, discuss and take any necessary action on approving subdivision application(s), take note of known subdivision exceptions, consider any requests for subdivision variances.

None

22. To consider, discuss and take any necessary action on road crossing request(s).

Commissioner Elder made a motion to approve a road crossing request from Casey Powers on CR306 in Precinct 3. Commissioner Rosson seconded the motion. Motion carried unanimously. (see attached)

23. Discuss any other items pertaining to County Business; for information purposes only, no action may be taken on these items except to schedule them for a future agenda.

Judge Therwhanger- Nick Castillo, Maintenance will be having surgery and be out 6 weeks. The Seminole and Seagraves Museums were spotlighted in The Hobbs News Sun. A special meeting of Commissioners Court with TAC will be held March 6th at 9:00a.m. and a work session regarding the cemetery rules and procedures at 10:30a.m..

Commissioner Elder- Thanked everyone that was involved with helping at the stock show.

Commissioner Rosson- He is in discussions with the city to relocate the Seagraves Police offices.

Commissioner Murphree- He stated his concerns with employees with medical CDL'S and the ones not wanting the medical CDL. Michael Lord, Treasurer stated he would do research regarding liability on requirements. He stated Zack Halbrooks received a subdivision list from Sept.1- Dec 31, 2023 by Terri Berry, County Clerk to update his records.

Commissioner Houston- He will be getting a new tilt trailer and will present at the next court for approval.

Esmeralda Felan, Auditor stated her office as well as the Treasurer's office will be starting their software conversation.

24. Adjourn

Commissioner Rosson made a motion for the meeting to adjourn. Commissioner Elder seconded the motion. Motion carried unanimously.

The meeting adjourned at 10:30a.m.

I, Terri Berry, Gaines County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for January 31, 2024.



Terri Berry
Terri Berry, County Clerk
Clerk of Commissioner's Court
Gaines County, Texas

